

AQO Staff Meeting Minutes
July 8, 1997

AQOD

AQOD is sending forward a proposed Policy Memorandum that will require ACOs to elevate to their Management Councils any contractor cost estimating system deficiencies that are more than 12 months old. DCMC has made significant progress over the last couple of years in reducing the overall number of estimating system deficiencies, but over half of the deficiencies remaining are well more than a year old. We believe focusing top management attention on these issues from both the contractor and Contract Administration Office will help resolve any impasses that may have developed.

AQOE

The first meeting of the Joint Services Team for Management Reform Initiative #5, Disposal of Excess Government Property will convene in DLA Headquarters Complex at 0830, July 9, 1997. The initial meeting is planned for 2 days and will include the development of the team charter and initial discussions on proposed methods of implementing procedures and policies to meet the objectives of Memo #5. POC for this effort is Ms. Janice Hawk, (703) 767-3433.

AQOF

Mr. Richard Zell has been selected as the new Chief of the Product Design, Development, and Control Team (AQOF). Mr. Zell just returned from a year at the Industrial College of the Armed Forces (ICAF) where he received many kudo's for his contributions and participation. Prior to his time at ICAF, Rich was in the Product and Manufacturing Assurance team (AQOG) where he worked on many significant issues, like bringing DCMC into the age of ISO 9000. He started in the government in 1980 as an Army intern. In 1985, Mr. Zell started in CAS -- in an Army overseas CAS office. In 1990, he became part of the newly established DCMC. He spent some time in DCMC Dallas before joining the HQ staff in 1992. Mr. Zell brings energy, enthusiasm, and a wealth of ideas to his new role. We are thrilled to have him on the management team.

During the week of July 7, 1997, the SPECS team is preparing material to conduct a dry run training for SPECS Ver 1.02 in Denver on July 10, 1997.

AQOF will be supporting Systems Engineering Steering Group (SESG) and the Defense Systems Affordability Council (DSAC) meetings this week.

Mike Ferraro is supporting the Joint Group on Systems Engineering (JGSE) working group on the Performance Based Business Environment (PBBE) today.

AQOJ

The CAO level and District level SFA position descriptions have been revised and we expect to announce within the next couple weeks. The HQ SFA selection process is underway. A revised policy letter on SFAs is in coordination.

DCMDI-C

The Overhead Center is now fully manned (as of July 8, 1997) The Center has team members in Syracuse this week. Team members will be in St Louis, McD Huntington Beach, and Santa Ana next week. Future July trips include Phoenix/Tucson July 22-25, 1997 and Orlando/ Martin Marietta/Grumman Melbourne July 29-31, 1997.

SPI

This week marks the completion of two major milestones for the new Single Process Initiative System. All Functional and Environmental testing of the Single Process Initiative System database were completed on schedule. We also completed the final update to the User's Manual and have updated the One Book to require all CAOs to use Single Process Initiative System to report status for all of their SPI activity in lieu of the current email and fax transmittals effective on or about August 4, 1997.

This project began on March 25, 1997 with a very aggressive development schedule in order to quickly streamline the CAO, District, and HQs level SPI reporting processes while providing much more timely data and analysis. We remain on target for DCMC-wide distribution by August 1, 1997. Additional guidance will be forthcoming via a numbered policy letter. The policy letter and User's Manual will be posted on the Policy, Procedure, and Guidance section of the DCMC SPI Home Page.

Special thanks to Mr. Ed Clavette, DCMDE, Mr. Ray Cervantes, DCMDW, and Ms. Cindy Tillman, DCMC Baltimore, for their dedicated support during this compressed testing phase, and to Mr. Dennis Skoneczka, AQAC, and Ms. Kimberly Johnson, DASC, for their superb efforts in keeping this project on track. DCMC SPI Focal Point for this activity is Maj Steve Latsis, 703-767-2416, steven_latsis@hq.dla.mil.

AQAC

Colonel Richard Heffner, USAF, will joined the staff of DLA-AQAC on June 30, 1997. During the period of June 30 through September 30, 1997 Col Heffner and CAPT Case will transition responsibilities for the functions of SPS PM and the DCMC Business Area Information Officer. CAPT Case will out process October 2-15, 1997, and will be on terminal leave October 16 through December 31, 1997. CAPT Case will retire on January 1, 1998.

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ROBERT W. SCHMITT

Deputy Executive Director

Contract Management Policy